

REQUEST LETTER

From,

To,
The Controller of Examinations,
Anna University,
Chennai - 600 025.

Sir,

Sub: Issue of WES/Notification/Percentage/Medium/Degree
Awarding/Rank Certificate-Reg.

I request to you kindly issue the for applying
higher studies/job/immigration purpose. I enclosed herewith the required copies of
certificates. Kindly do the needful.

Thanking You,

Yours faithfully,

Date:

Encl:

Signature of the Candidate/Authorised
Person with date

1. DD.No.

Dt

Amount in Rs.

Bank Name

2. Copy of Degree/PC
3. Copy of CSG
4. Copy of Tc