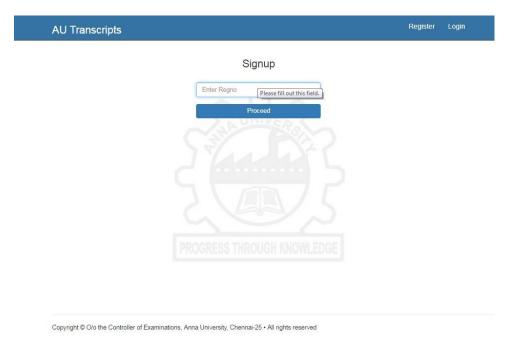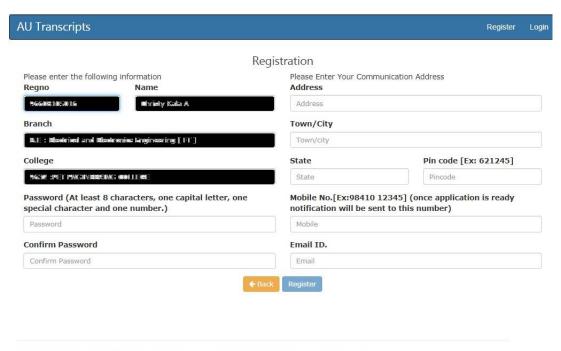# Registration Procedure to apply Transcript online

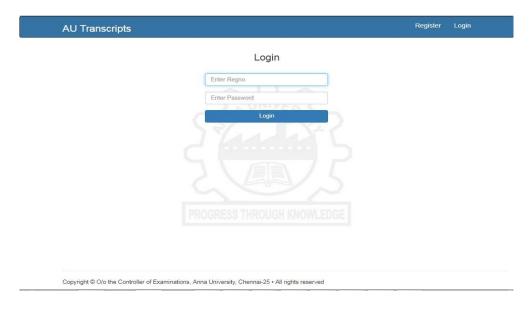Step 1: go to https://onlinetranscript.annauniv.edu/transcript   click "**Register**"

Enter your Regno. [Example : 21000120452] don't enter 21000120452/RG or 21000120452/NC

Then click proceed button. If your data available you will get **Registration form** to set your profile.
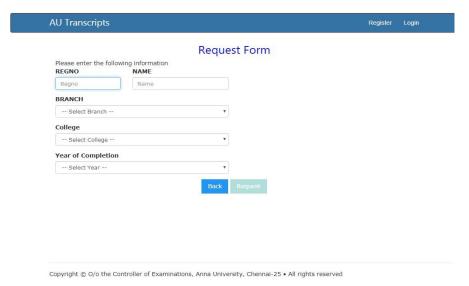
Enter all the columns then only Register button will be enabled.

After Registering Use your Regno. and Password to login Credential and proceed further action.

If data not available

Option 1: you will get Student Request Form

Fill all the details (don't enter the regno like 21000120452/RG or 21000120452/NC) .It takes one day for activation. To check Click Register button again whether your details loaded or not.

If not choose option 2

Option 2:

Send your Academic Details (Regno,name, branch,College,Completed Year) to transcriptenquiry@gmail.com. After getting reply from this mail you can able to register your personnel details and password also.